Brazoria County Local Emergency Planning Committee (LEPC) Meeting Agenda

Date: August 19th, 2025
Time: 1:00 PM
Location: Brazoria County Fairgrounds, 901 S Downing St, Angleton, TX 77515
Meeting Type: Q3-25 LEPC Meeting
Chairperson: Macon Fife

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1. Call to Order – 15:03
    A. Disclaimer, Vision Statement, Mission Statement
    B. Welcome and introductions
    C. Roll call, quorum confirmed

2. Approval of Previous Meeting Minutes
    A. Review and motion to approve February minutes
        - Jonothan Leal 1st motion
        - Brian Sidebottom 2nd motion
        - Minutes approved

3. Updates & Reports
    A. Officer / Committee Reports
        - Treasurer – no update, position open
        - PIO – no update
        - Right to Know Committee
            - 10 Incidents this quarter, Incidents read – M. Trower
    B. Emergency Management Updates
        - Federal – no updates
        - State
            - TDEM – Region 4 has approval for a new facility. Currently in the process of determining its potential location and timeline of being built.
        - Local
            - Brazoria County Fire Field: Mike Doucet
              Improvements are ongoing with the new training building being constructed. As well as Liquid Fuel improvements on fire props.
            - Lake Jackson: Brian Sidebottom
              two new generators are being installed at the civic center to provide shelter locations during emergencies.

4. Old Business – none reported

5. New Business
    A. Request by Chairperson Macon Fife to be added to the LEPC bank account while Treasurer position is unfilled. Once Treasurer is elected, he is to be removed from the account.
        - Motion 1st: Ronnie Thompson – Phillips 66
        - Motion 2nd: CJ Albair – DSM

6. RMP Presentation by Dow Chemical
    A. Presenter: Stephen Gardebled
    B. Presentation attached to minutes

7. RMP Presentation by CP Chem

A. Presenter: Sheryl Bitner
B. Presentation attached to minutes

8. Presentation by Cotton Logistics – Cancelled, could not attend

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9. Discussion Topic: Mass Casualty HAZMAT Events
    A. Public communication and emergency alerts
        - Current state of communication
            1. David Cruz- MEGlobal – CAER Update – Emerge software is still in testing. App for community to download is also being worked on. Drills are being conducted with Industry participants, as well as PSAPs, and go live for the new communication platform is tentatively planned for Q4 of this year.
        - County
            1. Discussed the use of IPAWS for community alerts. Contact County OEM to request IPAWS messages be sent out.
            2. Markus Tower discussed the County OEM app
        - Local / Cities
            1. Discussed their notification systems, they also utilize IPAWS
    B. Shelter-in-Place Implementation
        - Discussed public education outreach to push out what to do in a HAZMAT emergency.
        - Discussed doing outreach to schools and public buildings to ensure they have a shelter-in-place plan and shelter-in-place kit.
        - Markus Trower (BC OEM) – highlighted that the County OEM app has "What to do" instructions for HAZMAT events. Weather alerts are also provided through this app. Available to download by everyone.
    C. Response Resources
        - Discussed mutual aid departments, closest HAZMAT teams, SETRAC response
        - Discussed third party and state resources available to the county
            1. Texas Military Dept
            2. Civil support teams
            3. Texas A&M Task Force
        - Discussed Industrial and Private resources available to the county.
            1. Industrial Fire Departments with HAZMAT response capabilities
    D. Medical Impact
        - Discussed current county Mass Casualty Incident (MCI) response resources and plan
            1. SETRAC Capabilities and activation
        - Discussed local hospital coordination

    E. Recommendations & Action Items
        - Action: Provide more public education around shelter-in-place actions.
        - Action: Explore conducting a county wide MCI drill or exercise

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10. Community Member Comments
    A. Scott Tefuri, Witt O'briens – Announced an upcoming EPA Compliance Workshop
        - Flyers provided
        - 2025 10th Annual EPA Compliance Workshop Registration page
11. Upcoming Events and Training

A. Macon Fife, BASF – Announced planned meeting in October with local law enforcement agencies to discuss site specific information, hazmat response, and provide site tour.

12. Elections – End of Term / Re-election & Open Positions
    A. Chairperson
        - Nominations
            1. Macon Fife – by self
                - Motioned 2nd: Brian Sidebottom
        - The motion to re-elect Macon Fife was adopted unanimously.
    B. Vice Chairperson
        - Nominations
            1. Jamie Praslicka – by Macon Fife
                - Motioned 2nd: CJ Albair
        - The motion to elect Jamie Praslicka was adopted unanimously.
    C. Treasurer
        - Nominations
            1. CJ Albair – by self
                - Motioned 2nd: Jonothan Leal
        - The motion to elect CJ Albair was adopted unanimously.
    D. Public Education and Information Committee Chair
        - Nominations
            1. Jonothan Leal – by self
                - Motioned 2nd: Brian Sidebottom
        - The motion to elect Jonothan Leal was adopted unanimously.
    E. Open Positions Remaining
        - Facilities Liaison Committee Chair
        - Emergency Response and Resource Committee Chair

13. Adjournment – 16:09
    A. Motion 1st: CJ Albair - DSM
    B. Motion 2nd: Jonothan Leal - BASF

LEPC Meeting
08/19/2025

Name	Company/Agency	Email
Markus Trower	BCOEM	markust@brazoriacountytx.com
Jamie Praslicka	Manvel OEM	jamie.praslicka@cityofmanvel.com
Sheryl Bitner	CPChem	Bitnesk@cpchem.com
CJ Albair	DSM	CJ.Albair@DSM-Firmenich.com
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